



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS AIR FORCE MATERIEL COMMAND
WRIGHT-PATTERSON AIR FORCE BASE OHIO

JAN 24 2002

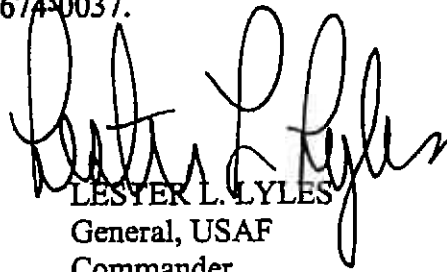
MEMORANDUM FOR SEE DISTRIBUTION

FROM: AFMC/CC
4375 Chidlaw Road
Wright-Patterson AFB OH 45433-5001

SUBJECT: Management of Air Force Depot Maintenance Workload Distribution

1. As you know, United States Code (USC) Title 10, Section 2466, establishes a 50 percent limitation on depot maintenance workload that may be performed by the private sector. In FY00 and FY01, the SECAF had to approve waivers to comply with USC Title 10, Section 2466, to ensure Air Force readiness. The SECAF and CSAF have committed to key Congressional leaders that the Air Force will attain compliance in FY02 and beyond.
2. Our policy memo of 28 Feb 01 was designed to help us attain compliance. However, we continue to see a significant growth in requests to contract depot maintenance workloads. Further, GAO Report 02-95, Management Attention Required to Further Improve Workload Allocation Data, indicates that without a change in Air Force direction, it is likely we will continue to exceed the 50 percent private sector limitation, requiring more waivers in the future. To prevent this from happening, it is incumbent upon commanders and leaders at all levels within AFMC to become directly and personally involved in managing our depot maintenance workload to ensure we maximize Air Force readiness within the context of the law.
3. Toward that end, we are rescinding our 28 Feb 01 policy memo and issuing the following new policy:
 - a. Center Commanders must review and sign all depot maintenance workload approval requests (to include depot maintenance warranty work) and forward them to HQ AFMC/LG for disposition. This Center Commander responsibility can be delegated no lower than Center Executive Director level. This policy includes the Source of Repair Assignment Process (SORAP), workload changes in excess of \$500K, and all other workloads as defined on the attached depot maintenance workload approval procedures.
 - b. HQ AFMC/LG is directed to establish a recurring review (at least every 6 months) of depot maintenance workload previously contracted and when these workloads are projected to return to organic workload. This review will be chaired by HQ AFMC/LG, attended by all Centers, and be charged with determining which workloads can return to organic and ensure planning factors are in place to make this happen.

4. The success of this policy will require strong leadership across the entire command. We are confident that our best efforts will result in both maximum readiness and compliance with the law. Please direct any questions to Lt Col Walter Cyktich, HQ AFMC/LGPW, DSN 787-5610 or Ms. Mary Aponte, HQ AFMC/LGPC, DSN 674-0037.


LESTER L. LYLES
General, USAF
Commander

Attachment:
Approval Procedures

cc:
HQ USAF/ILM —
ILS —

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Depot Maintenance Workload Approval Procedures

<u>Type Workload</u>	<u>Description</u>	<u>Typical Duration</u>	<u>Typical Funding</u>	<u>Approval document</u>
Permanent Depot Workload	New depot maintenance/repair workload to be performed at a DoD depot facility or at a contractor facility	Long-term support	DMAG	SORAP/DMI
CLS	Long term logistics support performed by a contractor	Long-term support	3400 (EEIC 578/592/554)	SORAP/DMI
ICS	Logistics support performed by a contractor until a permanent support concept is approved and established	Short-term (1-3 years), interim support until long-term support established	30XX or 3400 (EEIC 579)	LG approval memo
Interservice	Air Force depot workload performed by another Service, major Command, or Government agency. Lessens the need to establish redundant capabilities among the Services for jointly shared programs.	Long-term	Contract DMAG	SORAP/DMI
Depot Modifications (Installation and Repair)	Installation of new or upgraded capability or hardware. Installation costs only. Kit procurement costs not included. Repair workload associated with the installation of the modification.	Installations - Finite duration (typically 1-5 years). Repair - long term	Various	SORAP/DMI
Contract Augmentee	Depot workload normally performed by government personnel. Government workforce temporarily augmented by contract personnel at the government facility. Typical purpose is to reduce or eliminate backlogged workload.	Temporary (two years or less)	Organic DMAG	LG approval memo ⁽¹⁾
Bridge (BRAC related moves)/ Contingency/ Emergency Contract	Short-term workload performed by a contractor to support customer requirements during workload transitions between sources of repair or to reduce or eliminate backlogged organic workload.	Temporary (one year or less)	Contract DMAG	LG approval memo ⁽¹⁾
Contractual Changes	Any increases or decreases of \$500K or more in type or amount of workload on existing contract		Various	LG approval memo ⁽¹⁾

Note 1: Workloads under \$500,000 approved by the ALC commander. Workloads over \$500,000 approved by HQ AFMC/LG.

Approval Process Procedures

a. **SORAP approval:** Procedures for programs requiring formal SORAP initiation and approval are available in AFI 63-107, Attachment 3. These procedures are also located on the HQ AFMC/LGPW Web site <https://www.afmc-mil.wpafb.af.mil/HQ-AFMC/LG/lgp/lgpw/index.htm>. Additionally, these workloads must be introduced to the other services via the Depot Maintenance Interservicing (DMI) process. These procedures are located in AFI 21-133(I).

b. **Other than SORAP approval:** Workloads \$500,000 and over identified as not requiring formal SORAP approval will obtain approval from HQ AFMC/LG.

(1) HQ AFMC/LG will review the request to assess the impact to USC 2466 compliance. HQ AFMC/LG will respond within five (5) working days after receipt of the request with an approval or disapproval of the workload.

(2) The Supply Chain Manager (SCM) will coordinate with the Source of Repair (SOR) to decide if a contract is required to satisfy a short-term or temporary workload requirement. The (SOR) will provide a transition plan to the SCM, which will consider facilities, equipment, manpower, and materiel. If the SCM and SOR agree that a short-term or temporary contract is required, the SCM will provide the following documentation:

- Title and National Stock Number (NSN) of the workload
- Dollar value by fiscal year (Best Estimated Quantity (BEQ) and Not to Exceed (NTE) amount)
- The transition date (when the workload is to be moved to the gaining SOR)
- Type of workload method (bridge/emergency/contingency/contract augmentees/contractual change)
- Rationale (including impact) for requiring the contract workload requirement
- SOR coordination

The SOR will coordinate on the request and the SCM will forward it to HQ AFMC/LG for approval. If the SCM and SOR cannot agree, the package will be forwarded to HQ AFMC/LG for resolution

(3) For ICS workloads, step 2 does not apply. The following will be provided for ICS only:

- Description of the work to be performed
- Value of the workload by fiscal year
- Expected date of permanent source of repair decision
- Rationale for the ICS

c. **Other than SORAP approval:** Workloads under \$500,000 identified as not requiring formal SORAP approval will obtain Center Commander approval. Center Commanders will notify AFMC/LG, in writing, of the approval.